

## HR | Internship | Luxembourg | Contern

With over 79.000 employees at some 1,300 locations in over 100 countries, the Kuehne+Nagel Group is one of the world's leading logistics companies.

As an employer, Kuehne+Nagel stands for equal opportunity, we are committed to diversity in our teams. We believe that you can make a valuable contribution to Kuehne+Nagel and look forward to receiving your application.



### YOUR RESPONSIBILITIES

- Providing general administrative assistance to HR Business Partners and Payroll Team
- Support our HR Business Partners in various tasks within employee life cycle – from recruitment, on-boarding, learning & development, leaving procedure, and other.
- Act as main contact for all interns within our local organization
- Take ownership and actively involve yourself in HR projects (e.g., around employee relation, employer branding, HR communication...).

### YOUR SKILLS

- Currently student in a Bachelor/ Master course – HR oriented class is advantageous
- Strong verbal and written communication skills in English, and either German or French
- Firm organizational skills and attention to details
- Ability to work autonomously, to prioritize and meet deadlines.
- Competency to secure and maintain confidential information.

**Don't miss out this opportunity! – Apply now!**

Contact:

Filip Misovic – [filip.misovic@kuehne-nagel.com](mailto:filip.misovic@kuehne-nagel.com)

